

STOUGHTON PARISH COUNCIL

Minutes of Parish Council Meeting

Held on: Monday 12<sup>th</sup> September 2016  
At: Forestside Village Hall, Forestside

Present: Councillors:  
Mr Andrew Elms (Chair), Mr Alun Alesbury, Robert Sadler, John Stilwell

Other:  
Mrs. F. Baker (Parish Clerk), Sandra James (WSCC), 13 residents

Absent: Mr Michael Gauntlett, Mr Graham Hockley, Mrs Sarah Foxall, Mr Charles Langmead, Mrs Mary Williams, PCSO Booker, Julie Tassell (CDC),

**1) Apologies for absence.**

Mr Michael Gauntlett, Mr Graham Hockley, Mrs Sarah Foxall, Mr Charles Langmead, Mrs Mary Williams, PCSO Booker,

**2) Declaration of Interest by Councillors in matters on the agenda**

No declarations were raised.

**3) Minutes of meeting held on 9<sup>th</sup> March 2015 to be agreed and signed as a true record**

It was agreed that the minutes of the Stoughton Parish Council meeting held on Monday 11<sup>th</sup> July 2016 be approved as a true and accurate record. The Chair signed the minutes.

**4) Update of Affordable Housing**

Mr Elms read out the minutes provided by Mr Harrold, which had been circulated prior to the meeting. The next meeting date is yet to be confirmed, no further comments were made.

**5) Matters arising from Minutes**

- a) **The Website** – The Clerk asked if Councillors had looked at the new website, Mr Sadler confirmed that he had and made some comments. The Clerk will make the updates and get the website launched.
- b) **Dean Lane End-** The Clerk informed the Council that the West Sussex Volunteers had been and helped the residents of Dean Lane End clean out the ditch; feed back from local residents was that the day was successful and that the ditch is clear going into the winter period.

**6) Report from Cllr Sandra James**

Mr Elms invited Cllr James to give an update to the Council. Cllr James reported on the following:

I will also be active in monitoring the impacts of the cost savings, which have already been announced at County Hall.

- The A27 consultation is on-going; Cllr Sandra James encouraged residents to get involved and play a part. Cllr James believes a “NO” option is best as the other options do not give good investment
- Hambrook Waste Site; the Cabinet member has promised there will be a feasibility study. There is the option that Parishes might wish to consider clubbing together to keep the site operational.
- West Sussex Fire & Rescue; there is currently a consultation about whether the service should come under the Police and Crime Commissioners Office; Cllr James encouraged people to participate in the consultation
- PCSO Booker; Cllr James updated the Council on the recent changes to the PCSOs
- Passive Fraud; an announcement will be made shortly

Any other issues residents are encouraged to contact Cllr James directly. Mr Elms thanked Cllr James

#### **7) Report from PCSO Colin Booker**

Mr Elms read out the following report;

‘I have read through the calls since the last meeting in July and the only calls of note are as follows;

- Tuesday 2<sup>nd</sup> August at around 20.00 hours a resident caught two males attempting to break into his shed. This occurred at a property along Woodberry Lane, nothing was stolen but the males ran off and it’s unknown where they went when they were not found in the area.
- Monday 22<sup>nd</sup> August at 20.15 a vehicle was broken into outside the car-park opposite Stansted House, nothing was stolen as those involved ran off as a car slowed down.
- Tuesday 23<sup>rd</sup> August at 13.30 a report was made about damage being caused to a vehicle parked in the car-park opposite Stansted House. No further information or details were given.
- Sunday 4<sup>th</sup> September a report was made regarding a shoplifting at the Stansted Sawmill where staff were distracted by one person and another grabbed some items before running out if the shop.

I have also had a few reports regarding some suspicious vehicles seen around the area and in neighbouring villages; I am currently looking into these.

There have also been a few reports regarding fly tipping, these have been passed onto Environmental Health, but I am afraid I don’t know what has happened since.

#### **8) Correspondence**

**A list has been circulated with all the correspondence received, to bring to Council attention are the following;**

#### **9) Planning applications**

A list had been circulated; Mr Elms invited Mr Alesbury to give an update as Chair of the Planning Committee. Mr Alesbury explained that it had been quiet on the planning front with just domestic applications coming forward and nothing controversial.

- a) Markwells Wood; Mr Alesbury explained the current situation. As yet the application has not been submitted. It was agreed that the Council would use the sub committee to decide on the response given by the Council. Residents were encouraged to respond directly to the application. Residents were also invited to forward comments to the Clerk who can pass them onto the Councillors for consideration when making the Parish response.

Discussion took place around the forthcoming application and the Environmental Impact Assessment

**10) Cheques paid and received**

2<sup>nd</sup> Instalment of Precept was received £4500

Chq 394 – HMRC (August PAYE) - £91.60

Chq 395 – HMRC (September PAYE) - £91.80

Chq 396 – Clerk Salary - £794.10

Cheques were signed by Mr Elms and Mr Alesbury

**11) Short opportunity for the public to raise questions (to be discussed as agenda items at future meetings)**

No items were raised

**12) Any other business**

No other business discussed

Meeting was declared closed at 8.24pm

Next meeting will be Monday 14<sup>th</sup> November 2016 at 7.30pm, at Walderton Pumping Station, Walderton

Signed:

\_\_\_\_\_  
(Chairman)

Date: