

STOUGHTON PARISH COUNCIL

Minutes of Parish Council Meeting

Held on: Monday 11<sup>th</sup> July 2016

At: Walderton Pumping Station, Walderton

Present: Councillors:

Mr Andrew Elms (Chair), Mr Alun Alesubry, Mrs Sarah Foxall, Mr Robert Sadler,

Other:

Mrs F. Baker (Parish Clerk), 1 resident

Absent: Mr Michael Gauntlett, Mr Graham Hockley, Mr Charles Langmead, Mr John Stilwell Mrs Mary Williams, PCSO Booker, Julie Tassell (CDC), Sandra James (WSCC)

1. Apologies for Absence

Mr Michael Gauntlett, Mr Graham Hockley, Mr Charles Langmead, Mr John Stilwell Mrs Mary Williams, PCSO Booker, Sandra James (WSCC)

2. Declarations of interest

No declarations made.

3. Approval of Minutes of held on Monday 20<sup>th</sup> June 2016

The minutes from the meeting held on Monday 16<sup>th</sup> June 201 were signed as a true and accurate record.

4. Matters Arising from the Minutes

- a) The Clerk asked if the Council would be happy for an email 'plea' for photos of the Parish to be used on the Website as this is the only factor holding up the website. The Councillors agreed they were happy for this to be done. Mrs Foxall reminded the Clerk to ensure that permission was given.
- b) Confirmation has been received from Came & Co. about the Parish Insurance and what we are and are not insured for. They have advised that it would be advisable to minute the volunteers who carry out work on Parish Property and ensure that equipment is up to standard.
- c) The new Walderton noticeboard is in place, the Clerk has a key and Caroline Taylor will keep a key
- d) The Parish Council has been successful in its bid for Operation Watershed on behalf of residents in Forestside. Mr Stephen Harrold will now instruct Mr Spilsted to start work.

5. Affordable Housing Update

No update received

6. Report from WSCC Sandra James

Cllr James sent her apologies; Mr Elms read out the following update;

Apetito are now the suppliers of WSCC approved 'meals on wheels'. For a sum of £4.50 a nutritious lunch is provided and also includes a service to check the wellbeing of residents. Please would you ensure that elderly residents in your area are aware of this facility that they may wish to use especially the checking facility.

Hambrook Water Recycling site is now threatened with closure due to cost cutting at WSCC, this is despite considerable local opposition. Additionally these are also significant changes to the costs associated with handling waste at the main recycling sites. I will forward a separate resume for you to understand this more.

UK Oil and Gas Investments PLC will shortly be seeking planning permission from the SOUTH Down NP for a petroleum development project at the existing Markwells Wood oil discovery well site. Their information session is on Thursday 14<sup>th</sup> from 12 – 19.30 at Forestside and Stansted Village Hall.

CIF Grants – a reminder that applications are welcome for these WSCC grants up to a figure of £2.5k.

I am now appointed to the Sussex Police and Crime Panel. I continue to be concerned at the PCSO changes but this is now a done deal. Interestingly I heard that there are currently 90 plus vacancies for Sussex Police with the backdrop of redundancies made to PCSO's. This is clearly evidential of a transformation period but currently leaves swathes of our county without PCSO representation.

Discussion took place around the closure of the Hambrook Waste Recycling Site, it was agreed that the Council would write, cc both WSCC & CDC Cllr's as well as the local MP about their concerns in closing the site and the effect this will have on fly tipping.

#### 7. Report from PCSO Booker

PCSO Booker sent his apologies. Mr Elms read the following update;

- I have checked through the calls received since the last meeting in June and there weren't any of note for the Parish. Looking at the neighbouring parishes as well the only call of note related to a large amount of fly tipping, which included some cannabis plants by the turning for Upmarden. The Council has since cleared this.

If there are any concerns or issues please don't hesitate to contact me.

#### 8. Correspondence

A list of correspondence was circulated prior to the meeting; the following items were brought forward for the Councils attention;

- a) An email from West Sussex County Council Community Safety Team, inviting Councillors to take part in the Community Crime Prevention consultation from 6pm on Wednesday 21<sup>st</sup> July at Chichester College.
- b) Draft minutes from the Bournes Forum have come out – does the Council want to offer to host the next meeting? – agreed that the Council should host one in the warmer months. The Clerk will contact Chichester District Council with the offer.
- c) What Matters to you Survey? Is running from 5<sup>th</sup> July - to beginning of September
- d) Public Rights of Way Newsletter and contact details
- e) PCSO press release to inform of recent changes
- f) Letter from UKOG inviting councillors to a project information event on Thursday 14<sup>th</sup> July, from 12 noon – 7.30pm at Forestside Village Hall.
- g) Statements of Case, from the planning Inspectorate. Mr Alesbury took this to read and consider whether the Parish Council need to submit any further response at this stage.

#### 9. Planning Applications

A list had been circulated prior to the meeting.

Mr Alesbury updated the Council on the latest planning developments; all has been quiet with no controversial plans submitted.

#### **APPLICATIONS RECEIVED**

SDNP/16/02455/HOUS

Green Barn

Back Lane

Forestside

PO9 6ED

Demolition of two outbuildings and replacement with a barn style building comprising car port garden storage, boot room, link porch and first floor annexe accommodation.

SDNP/16/03210/HOUS

Old Village Hall

Cooks Lane

Walderton

PO18 9EF

Proposed dormer and bi-fold doors to rear. Removal of 1 no. existing rooflights and proposed 5 no. rooflights new window at first floor on west elevation and proposed extension of existing patio area to rear.

SDNP/16/03110/TCA

Emsbrook House

Breakneck Lane

Walderton PO18 9ED

Notification of intention to crown reduce by 20% 1 no. Willow Tree

SDNP/16/02863/HOUS

Keepers Cottage

Milberry Lane

Stoughton

PO18 9JJ

Proposed two storey extension, alterations and conversion to the property.

SDNP/16/00947/LIS

Stansted House

Broad Walk

Stansted

PO9 6DX

Alterations to second floor of Stansted House to open an access way between two former bedrooms. Install two rooflights behind a parapet on a mansard roof. To erect internal stud walls to block off a doorway and open a single door in an existing stud wall.

## **DECISIONS**

SDNP/16/02292/LIS

Malthouse

Breakneck Lane

Walderton

PO18 9EE

Block up external door on South elevation and replacement of window on west elevation with door.

**APPROVED**

SDNP/16/02109/TCA

Bow Hill Barn

Breakneck Lane

Walderton

Chichester

PO18 9EE

Notification of intention to reduce heights by up to 4m on 2 no. English Willow trees. Fell 1 no. unknown evergreen tree (in front of the two willow trees)

**RAISE NO OBJECTION**

SDNP/16/01222/FUL

Stansted Park Farm Shop

Maze Courtyard

Broad Walk

Stansted

PO9 6DX

Provision of a new enlarged farm shop, extend the car park to accommodate growing visitor numbers. Define a more appropriate entry point, resolve traffic flow problems and reduce risk of conflicts with large delivery vehicles.

**APPROVED**

SDNP/16/10950/HOUS

Sadlers Mead

Cooks Lane

Walderton

PO18 9EF

Two-storey extension

**APPROVED**

SDNP/16/01927/HOUS

Woodside

Milberry Lane

Stoughton

PO18 9JJ

Removal of side conservatory, proposed single storey side and rear extension, revised dormer window to front elevation, proposed conservation rooflight to rear elevation, replacement windows, internal alterations and refurbishment work.

**APPROVED**

10. Cheques paid and received

Mr Elms and Mr Alesbury signed the cheques

**Payments received**

We received a payment of £750 from Operation Watershed (WSSC)

**Cheques to be paid**

Chq 388 – HMRC (PAYE June) - £91.80

Chq 389 – HMRC (PAYE July) - £91.80

Chq 390 – Clerk salary (June £366.96, July £366.95, Home Allowance June –July £60) - £793.90

Chq 393 – Spilsted & Sons (fixing Walderton noticeboard) - £80

The Clerk informed the Council that a Vat reclaim has also been submitted for £262.47

11. Short opportunity for the public to raise questions (to be discussed as agenda items at future meetings)

Concern was raised over the state of Breakneck Lane near the junction with the B2146, there is some edge of carriage erosion and quite a few potholes. The Clerk will report these to Highways.

12. Any other business

Mrs Foxall asked what is anything was being done to mark the retirement of Rev. Dr. John Strain, after some discussion it was agreed that the Parish Council would send a letter of thanks for all the work Rev Strain has done in the Parish during his time here.

The Clerk raised the issue of concern from Mr Simons in Dean Lane End regarding a speed limit, the local highway manager has been out and suggested that a speed limit of 40/30mph be possible but it would need to be investigated through speed loops. The Parish will pass this concern on to start the investigation.

No other business was raised.

The meeting was declared closed at 8.25pm

Next meeting will be Monday 12<sup>th</sup> March 2016 at 7.30pm at the Forestside & Stansted Village Hall

Signed:

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(Chairman)

Date: