

STOUGHTON PARISH COUNCIL

Minutes of Parish Council Meeting

Held on: Monday 13th July 2015

At: Walderton Pumping Station, Walderton

Present: Councillors:

Mr Andrew Elms (Chair), Michael Gauntlett (Vice Chair), Alun Alesbury, Sarah Foxall, Robert Sadler, Mary Williams

Other:

Mrs. F. Baker (Parish Clerk), 3 residents

Absent: PCSO Booker, Julie Tassell (CDC),

1. Apologies for Absence

Graham Hockley, Charles Langmead, John Stilwell, PCSO Booker, WSCC Cllr Sandra James,

2. Declarations of interest

Mr Alesbury declared an interest in anything raised during the meeting relating to the South Downs National Park, the interest being only personal and none prejudicial

3. Approval of Minutes of 18th May 2015

The minutes from the meeting held on Monday 18th May 2015 were signed as a true and accurate record.

4. Matters Arising from the Minutes

- a) Mr Alesbury informed the council that he had been informed he was successful in being re-elected as a Parish Representative on to the South Downs National Park, the other Parish Representative to have been elected is Karen Roberts from Fittleworth Parish Council.

5. Affordable Housing Update

Mrs Williams informed the council that the next Affordable Housing meeting would be taking place on 28th July; discussion over the site in Forestside was being carried over to this meeting as there was an issue with trees overhanging the site, which should be resolved by the time of the meeting.

6. Project Emsflow

Mrr Elms read out the following report from Mr Popplewell, Chair of Compton Parish Council

'Emsflow Project; I am sure you are fully aware of the good news concerning the Emsflow Project. We are in the process of confirming with the successful Consultant/Constructor and arranging meetings with landowners to discuss implementation. Through your office could we ask for Stoughton Parish Council to identify and contact landowners concerned within your parish. Landbuild quotation attached, JBA Consultants to follow with comment'

7. Clerk Report

The clerk provided the following up date to the Council;

- a) **New Homes Bonus** – the application to replace the new noticeboard has been submitted; if successful the funds will be used to replace the noticeboard on the bus shelter in Walderton, which Mr Stiwell has had to carry emergency repairs on.
- b) **Transparency Code** – the Clerk attended the SALC event about the new Transparency Code for Small Councils, from 1st July this year we need to show everything electronically, which is a problem as Stoughton currently don't have a website. Chichester District Council are currently displaying the following;

- all items of expenditure above £100
- end of year accounts
- annual governance statement
- internal audit report
- list of councillor or member responsibilities
- the details of public land and building assets
- minutes, agenda and meeting papers of formal meetings

Discussion around the new website took place, Mrs Foxall offered to sense check quotes if the Clerk sources them.

- c) **Asset Register** – the Councillors went through the Asset Register and some electrical equipment will be removed as they are out of date.
- d) **Volunteer days – Wednesday August 5th Stoughton sign refurbishment.** Repainting and repairs to three of Stoughton's old black and white highways distance markers which will involve sanding, concreting, painting and polishing!

Sunday August 16th, Monday August 17th, Wednesday August 19th, Friday August 21st, Saturday August 22nd, Sunday August 23rd Bus stop shelter rebuild Walderton (Stoughton) Removal of an existing broken and ugly bus stop shelter and replacement with a new rural bus stop shelter that we will build from scratch.

8. Report from WSCC Cllr Sandra James

Cllr Sandra James sent apologies, but provided the Council with the following update which was read out by Mr Elms, the topics covered were as follows;

- a) The number of meetings attended by Cllr James, aswell as any notes of interest
- b) Chemroute – the Chichester Emsworth Cycle link; currently is being reviewed as part of the overall Task and Finish Group. Although Cllr James is committed to push for improvements along this link
- c) Performance and Finance Committee; the main note of interest is the Capita outsourcing has delivered considerable savings to WSCC of Circa £10m to date
- d) Regulation Audit and Accounts committee; the head of WSCC Internal audit has delivered a limited level of assurance regarding the economic, efficient and effective use of WSCC resources in achieving its objectives.
This is the first time that WSCC internal audit has fallen into so many areas receiving only a limited assurance and has necessitated the committee to ask for further work to be reported at its next quarterly meeting. This is disappointing news. I have insisted that this is reviewed within 3 months and not 6 months as was the original recommendation from WSCC cabinet members.
- e) Chichester A27 improvements; 6 options will be presented in due course to the public with a cost/benefit analysis. You will have undoubtedly seen in the press by now that one of these proposals is a Northern route which hugs the southern border of the SDNP, to the north of Chichester.

f) Tax Credits – Government proposed £12 billion tax credit cuts; I have written to Andrew Tyrie urging him to vote against the planned £12 billion cuts affecting Child Tax Credits which most often affects the hardest hit families. I have asked for him to tell me of his voting decision in due course.

9. Report from PCSO Booker

PCSO Booker sent his apologies. The following update was read by Mr Elms

‘I’m afraid I’m on day shift so I’m unable to attend the meeting. I have been through the calls since the last meeting and the only things of note to relate to flytipping and a report of a vehicle seen in suspicious circumstances around the Forestside area. I’ve not had anything else mentioned to me recently.

10. Correspondence

A list of correspondence was circulated prior to the meeting; no items were raised for further discussion.

11. Planning Applications

Mr Alesbury updated the Council on the latest planning developments, all has been quiet with no controversial plans been submitted

PLANNING DECISIONS

SDNP/15/01891/HOUS

Old Village Hall

Cooks Lane

Walderton

West Sussex

PO18 9EF

Single story front extension with front dormer and rear dormer

APPROVED

SDNP/15/01569/HOUS

15 Little Houses

Forestside Road

Forestside

Stoughton

Rowlands Castle

West Sussex

PO9 6EQ

Side extension to existing detached garage and erection of timber framed car port to front of garage. |

APPROVED

SDNP/15/01891/HOUS

Old Village Hall

Cooks Lane

Walderton

West Sussex

PO18 9EF

Single story front extension with front dormer and rear dormer

APPROVED

PLANNING APPLICATIONS

SDNP/15/01297/FUL

Broadreed Farm

Broad Walk

Stansted

PO9 6DZ

Conversion of former Chicken Houses to provide one self-contained dwelling

SDNP/15/01298/FUL

Broadreed Farm

Broad Walk

Stansted

PO9 6DZ

Change of use of redundant barn to form 2 no. dwellings and associated works

SDNP/15/02577/HOUS

10 Dean Lane End

Forestsideside

Stoughton

PO9 6EJ

Internal and external alterations including; raise the roof by 100mm, replace windows and side extension

SDNP/15/02534/HOUS

Hillside Cottage

Cooks Lane

Walderton

Chichester

West Sussex

PO18 9EF

Ground floor kitchen extension

SDNP/15/02195/LIS

St Pauls Church

Broad Walk

Stansted Park

Stoughton West Sussex

Repairs to Vestry roof by adding additional rainwater pipe and improve the weathering of the west elevation buttresses with clay tile weatherings

SDNP/15/02972/FUL

Lordington Park Rest and Convalescent Home

Newbarn Lane

Lordington

Stoughton

PO18 9DX

Demolition of Building associated with swimming pool and it's replacement with a new building with two single sheltered accommodation at Lordington Park Nursing home.

12. Cheques paid and received

Payments received

We received a payment of £490 from reclaiming VAT

Cheques to be paid

Chq# 351 – County Tree Surgeons - £447.44 (money received from WSCC Quick Fix fund)

Chq# 352 – Forestside & Stansted Social Club - £15.00

Chq# 353 – HMRC (PAYE June) - £91.80

Chq# 354 – HMRC (PAYE July) - £91.80

Chq# 355 – Clerks Wage (June & July) - £366.95

13. Short opportunity for the public to raise questions (to be discussed as agenda items at future meetings)

The SDNP was raised and the direction they are taking, the Clerk will ask is someone could come and present to the Parish at the September meeting

14. Any other business

No other business was raised.

Meeting was declared closed at 9.45pm

Next meeting will be Monday 14th September 2015 at 7.30pm at the Forestside Village Hall, Forestside

Signed:

(Chairman)

Date: